



## Covid-19 Checklist for ELC/SAC Providers

### What do I do if a child or staff member in my service has symptoms?

Advise the parent to keep the child at home/Advise the staff member to stay at home. They should self-isolate and book a PCR test.	
If they become unwell in the setting, bring them to the isolation space and arrange for them to be collected or to go home.	
Clean any rooms they were in while they were unwell.	
There is no need to close the pod or inform other parents.	
A test is arranged with their GP or HSE. The GP out-of-hours service can be found on <a href="https://www2.hse.ie/services/find-a-gp-out-of-hours/">https://www2.hse.ie/services/find-a-gp-out-of-hours/</a>	
If covid-19 is not detected return to the service can occur when GP advises or when symptoms free.	

### What do I do if a child or staff member in my service is a confirmed case?

Advise the parent to keep the child at home/Advise the staff member to stay at home.	
Carry out cleaning and disinfection of all the areas they were in contact with.	
There is no need to close the pod or inform parents.	
If there are adult close contact in your service the HSE will follow up through normal processes	
Inform Tusla by emailing them using the notification form. <a href="https://first5.gov.ie/userfiles/files/download/34aafd6eea430a67.pdf">https://first5.gov.ie/userfiles/files/download/34aafd6eea430a67.pdf</a>	
Contact your local CCC for further advice and support if required. CCC contact details are on <a href="http://www.myccc.ie">www.myccc.ie</a> . The National Covid-19 Out of Hours helpline is 1800 940341	

### Useful Links

Guidance on the First 5 website, including tip sheets for providers, childminders and parents  
<https://first5.gov.ie/guidance>

The comprehensive HPSC guidance for the sector <https://www.hpsc.ie/a-z/respiratory/coronavirus/novelcoronavirus/guidance/childcareguidance/>

Isolation quick guide for children and adults available here <https://www.hpsc.ie/a-z/respiratory/coronavirus/novelcoronavirus/guidance/educationguidance/Isolation%20quick%20guide%20Adults%20and%20children%20from%20their%2013th%20birthday.pdf>